

Introduction to Programme Management

Overview

A one day introduction to Programme Management.

The course illustrates the importance of conducting a well structured Programme Management activity utilising information from the Association for Project Management and the Office of Government Commerce. A combination of advanced presentation techniques and informal delegate instructor interactions are used throughout the course to facilitate the effective delivery of the training material.

Definitions for the associated terms are discussed before the benefits of good Programme Management activities can be developed. The course progresses by formalising the important factors of a programme's context. The course concludes with a look at the phases of a programmes lifecycle and the planning and control activities applicable to each phase.

Target Audience

The course is designed to provide the delegate with a formalised approach to Programme Management.

It is a generic one day Programme Management course aimed at Managers from any organisation who need to understand, control and manage a series of activities with a common objective. The course is therefore ideal for managers within any business sector who require an overview of how to carry out a Programme Management task.

Objectives and Utility

The Manager that undertakes this course will gain an in depth knowledge of the need for and scope of Programme Management activities. They will attain an understanding of the definitions, benefits and pitfalls pertinent to successful Programme Management.

The delegate will benefit professionally from the knowledge which has been given. The sponsoring organisation gains personnel who are confident and competent and who are more knowledgeable about Programme Management. The individual is better equipped for their role and they will have undergone a degree of personal development through the expansion of their knowledge base.

The Training Process

The course establishes the basic principles and terminology of Programme Management. The course covers all of the key components and techniques including the Organisation, Benefits Management, Business Case and Stakeholder Management.

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Course Programme

Day 01 - AM

620 **The Characteristics of Programmes**

621 **The Programme Organisation**

622 **Benefits Management**

623 **Business Case Management**

Day 01 - PM

624 **Stakeholder Management**

625 **Risk, Issue and Control Management**

626 **Programme Planning and Control**